

## **JOB DESCRIPTION: YOUTH DIRECTOR**

**PURPOSE:** The Youth Director will provide leadership for ministry with the 7<sup>TH</sup> to 12<sup>th</sup> grade youth of First Lutheran Church and collaborate with educational programs such as Sunday School and Confirmation. **“Having fun with kids through God’s Grace”.**

**RESPONSIBLE TO:** Senior Pastor and church council, Youth Committee, and through them to the congregation

**RESPONSIBILITY FOR THE WORK OF OTHERS:** None

**COMPENSATION:** \$20.00 per hour

**GENERAL RESPONSIBILITIES:** To bring glory and honor to God through the **faithful leadership** of First Lutheran Church.

- 1) Work toward successful achievement of First Lutheran’s Strategic Plan. Develop long-term and short-term professional goals which support the Strategic Plan.
- 2) Meet regularly with Senior Pastor to apprise him/her of status of the Youth Director.
- 3) Abide by First Lutheran’s Core Values.
- 4) Contribute toward the effective **leadership** of assigned areas by completing monthly reports.
- 5) Contribute to the cost-effective operations of First LC by managing department within budgetary guidelines.
- 6) Attend scheduled staff meetings.
- 7) Perform other duties as requested by the supervisor.

### **RESPONSIBILITIES**

- Develop caring and supportive relationships with youth with God at the center
- Plan and implement activities for youth that nurture their continuing life in the community of faith, affirm God’s love for each person, build community, demonstrate generosity through service, and offer opportunities for fellowship and fun
- Encourage youth and parents to participate fully in the life and ministry of the congregation
- Communicate events and programming with staff, youth and parents
- Recruit volunteers as needed for youth activities
- Be a visible presence in the worshipping community on a regular basis Sunday mornings

### **SPECIFIC TASKS:**

The Youth Director shall be responsible for the following programs:

- FLY (First Lutheran Youth) 7-12<sup>th</sup> grade after school, Wednesday programming and special events, in consideration of school calendars and other community activities
- Youth Committee meetings
  - Ensure Council representation monthly by Youth Committee members

- Lead and organize youth fundraising events
- Develop programming in collaboration with the Director of Children's Ministry and Senior Pastor
- Chaperone overnight youth retreats along with at least one other volunteer
- Write monthly articles for the church newsletter and communications to staff, teachers, and families

**CORE COMPETENCIES:**

- **Organizational skills**
- **Team Player**
- **Communication skills**
- **Integrity**
- **Multi-task**
- **Confidentiality**
- **Attention to detail**
- **Initiative**